



# DFG

## INSA-DFG PROGRAMME FOR THE INITIATION OF INDO-GERMAN BILATERAL COOPERATION

**DFG Guidelines** (*exactly as per the guidelines of DFG form 1.813*); for details please visit Website: [http://www.dfg.de/formulare/1\\_813/index.jsp](http://www.dfg.de/formulare/1_813/index.jsp)

### NOTE:

Applicants applying for Research Stays (preparatory visits / consultative visits) in the partner country (in Germany or in India) / Bilateral Events will have also to follow, in addition to the application guidelines specified by INSA, the following steps:

1. Carefully go through the DFG Guidelines 1.813 – 10/16! PLEASE visit Website [http://www.dfg.de/formulare/1\\_813/index.jsp](http://www.dfg.de/formulare/1_813/index.jsp).
2. Compile the required documents / enclosure as per the DFG guidelines (“Proposal Preparation Instructions” listed on page 8 – 11 of the guideline) OR ask your German host to do so (see point 5. below; in general, the enclosures required by, both INSA and DFG guidelines may overlap and can be used in both applications).
3. If you wish to cooperate with a German researcher (German host) from “*Extra University Research Institutions*”, please request the German host to take note of the DFG Eligibility criteria, as indicated under Section 2 on Page 2 of the DFG Guideline (1.813 – 10/16) and view the website “[http://www.dfg.de/formulare/55\\_01](http://www.dfg.de/formulare/55_01)”. Applicants (German researchers / German hosts) with a permanent employment contract from “extra-university research institutions” (eg. Max Planck Society, Fraunhofer Society, Helmholtz Association or Leibniz Association and other similar institutions/organisations) are eligible to collaborate under this programme, provided they have a “Co-host” from a German university faculty or German university research institute.

However, German applicants (researchers) are exempted from this rule if they are associated with the extra-university research institutions on a “research contract” for a limited duration.

4. Put a special attention on how the proposed joint activity (research visit / bilateral event) will initiate more cooperation in the framework of joint research project initiatives (to be funded by Indian funding partners like DST, DBT or others).
5. Fill-up the highlighted parts of the DFG Proposal Summary (DFG Form 1.813) attached to this Note.
6. The allowance granted to visiting Indian researcher is calculated as per the details given below:

#### **CATEGORY I:**

**Academics/Researchers with a doctoral degree (Lecturer/Assistant Professor or Research scientists of equivalent status)**

- i) For stays of up to 22 days: Per Diem of €105 will be applicable.
- ii) For longer stays (more than 22 days), the monthly rate of € 2,350 will be applicable.

#### **CATEGORY II:**

**Associate Professor / Research Scientists of equivalent status**

- i) For stays of up to 22 days: Per Diem of €115 will be applicable.
- ii) For longer stays (more than 22 days), the monthly rate of € 2,650 will be applicable.

#### **CATEGORY III:**

**Full Professor / Senior Research Scientists of equivalent status**

- i) For stays of up to 22 days: Per Diem of €160 will be applicable.
- ii) For longer stays (more than 22 days), the monthly rate of € 3,150 will be applicable.

7. Send the form 1.813, along with the necessary documents, to your German host and request him to complete the Proposal Summary. The German host should also follow the “DFG Guidelines 1.813 – 10/16” prepare the proposal accordingly. The German host should then submit the proposal with his comments electronically via the elan portal <https://elan.dfg.de> and forward a copy to you.

Once you receive the copy of the proposal from your German counterpart, forward a copy of the same to INSA, New Delhi.

8. Simultaneously, forward the duly filled-in INSA application form, along with the required enclosures, to INSA Headquarters, New Delhi.

9. “Please note that the INSA nomination for your research stay in Germany is subject to peer review of the proposal submitted by your German host by the expert committees of German Research Foundation (DFG). The nomination by INSA does not mean that your research stay will automatically be approved by the DFG. The decision on each proposal is taken on the basis of the recommendations of the peer review committees set up by DFG.”