भारतीय राष्ट्रीय विज्ञान अकादमी

बहादुर शाह ज़फर मार्ग, नई दिल्ली - 110 002
www.insaindia.res.in

निविदा आमंत्रण सूचना (एनआईटी)

विषय: इन्सा परिसर के अंदर जुबिली सेन्टर में दूसरे और तीसरे तल पर बने ट्रांजिट आवास को छोड़कर सभी फ्लोरों तथा यूटिलिटि ब्लॉक में ओबीडी से पेंटिंग, सिंथेटिक पेन्ट और पॉलिश का कार्य।

द्विबोली प्रणाली के अंतर्गत उक्त कथित कार्य के लिए पात्र, पंजीकृत, प्रख्यात, आर्थिक रूप से समृद्ध और अनुभवी कंपनियों/ फर्मों/ एजेंसियों/ सहकारी सोसाइटियों से मुहरबंद निविदाएँ आमंत्रित की जाती हैं।

फर्म वैध पंजीकरण संख्या सहित राज्य/ केंद्रीय सरकार के विभाग जैसे कि पीडब्लूडी/ सीपीडब्ल्यूडी/ एमटीएनएल/ एमईएस/ डीडीए/ बीएसएनएल इत्यादि के साथ पंजीकृत होनी चाहिए और कम से कम एक काम 12.25 लाख रूपये की लागत का या कोई दो काम 6.12 लाख (प्रत्येक) की लागत के संतोषजनक रूप से पूरे किए होने चाहिए। निविदा के साथ कंपनी/ फर्म पंजीकरण संख्या और कार्यानुभव की एक-एक प्रति संलग्न की जानी चाहिए।

निबंधन और शर्तों सहित निविदा दस्तावेजों (अप्रतिदेय/ अहस्तांतरणीय) को दिनांक **21.02.2020 को अपराह्न 6:00 बजे** से सीपीपी पोर्टल और इन्सा वेबसाइट से डाउनलोड किया जा सकता है। विधिवत् भरे हुए निविदा दस्तावेजों को जमा करने की अंतिम तिथि **03.03.2020 को अपराह्न 5:00 बजे तक** है। निविदाएँ दिनांक **04 मार्च, 2020 को अपराह्न 3:00 बजे** इन्सा में सक्षम प्राधिकारी द्वारा नियुक्त एक स्थायी समिति द्वारा खोली जाएँगी। अकादमी बिना कोई कारण बताए किसी एक अथवा सभी निविदाओं को रद्द या स्वीकार करने का अधिकार अपने पास सुरक्षित रखती है।

उप कार्यकारी निदेशक-।। (वित्त एवम् प्रशासन)

INDIAN NATIONAL SCIENCE ACADEMY

Bahadur Shah Zafar Marg, New Delhi-110002
www.insaindia.res.in

NOTICE INVITING TENDER (NIT)

Sub: Painting with OBD, synthetic paint and polish work of all floors except transit accommodation at second and third floor in Jubilee Centre & Utility Block within campus of the Academy.

Sealed tenders are invited from eligible, registered, reputed, financially sound and experienced companies/firms/agencies/co-operative societies for the above said work under Two Bid System.

The firm should be registered with State/Central Govt. departments such as state PWD/CPWD/MTNL/MES/DDA/BSNL etc. with valid registration number and satisfactory completed at least one work costing not less than Rs. 12.25 Lakh or two works costing of Rs. 6.12 Lakh each in last 3 years. A copy of company/ firm registration number and work experience should be attached with the tender.

The complete tender documents (Non-returnable/ non-transferable) with terms and conditions can be downloaded from CPP portal and INSA website also from 21.02.2020 at 06:00 pm onwards. The last date for submission of the duly filled up tender documents is 03.03.2020 till 05:00 pm. The tender shall be opened by a standing committee appointed by the competent authority on 4th March, 2020 at 03:00 pm at INSA. The Academy reserves the right to reject or accept any or all the tenders without assigning any reason thereof.

Deputy Executive Director-II (F&A)

TENDER NO. : **INSA/ESTATE/ PAINTING/2019-20/**

TENDER DOWNLOADED BY :

TENDER DOCUMENT

PAINTING WITH OBD, SYNTHETIC PAINT AND POLISH WORK OF ALL FLOORS EXCEPT TRANSIT ACCOMMODATION AT SECOND AND THIRD FLOOR IN JUBILEE CENTRE & UTILITY BLOCK WITHIN INSA CAMPUS, BAHADUR SHAH ZAFAR MARG, NEW DELHI - 110 002

DATE & TIME OF TENDER AVAILABLE ON CPP PORTAL and INSA WEBSITE : **21.02.2020 at 18:00 Hrs.**

LAST DATE & TIME FOR SUBMISSION OF TENDER AT INSA : **03.03.2020 (up to 17:00 Hrs.)**

DATE & TIME OF OPENING OF TENDER : **04.03.2020 at 15:00 Hrs.**

INDIAN NATIONAL SCIENCE ACADEMY

Bahadur Shah Zafar Marg, New Delhi - 110002

Tel: 91-11- 23 221931 - 23221950 (EPABX), Fax: 91-11- 23235648, 23231095

E-mail: estate@insa.nic.in; Website: www.insaindia.res.in;

INDIAN NATIONAL SCIENCE ACADEMY

Bahadur Shah Zafar Marg, New Delhi - 110002

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INDIAN NATIONAL SCIENCE ACADEMY

Bahadur Shah Zafar Marg, New Delhi - 110002

Notice Inviting Tender (NIT)

1. Sealed tenders are hereby invited for the work of painting with OBD, synthetic paint and polish work of all floors except transit accommodation at second and third floor in Jubilee Centre & Utility Block within campus of the Academy from eligible, registered, reputed, financially sound and experienced contractors/ companies /firms/ agencies/ co-operative societies under Two Bid System.

2. The contractor, who is applying for this work, should be registered with State/ Central Govt. departments such as state PWD/CPWD/MTNL/MES/ DDA/BSNL etc. with valid registration number and satisfactory completed at least one work costing not less than Rs. 12.25 lakhs or two works of Rs. 6.12 lakhs each in last 3 years.

3. The contractor, who is applying for this work, should have experience of executing civil works such as construction work, road work, and interior work, exterior works etc.

4. The estimated cost of work is Rs. 12,24,775/- (Rupees Twelve Lakhs Twenty Four Thousand Seven Hundred Seventy Five only) inclusive GST @ 12%. The estimate has been framed based on DSR-2018. This includes items rates and Present cost index @ 5%.

5. The completion time of work in all respect will be three (3) months from the actual date of start of work which shall be reckoned from the 7th day from the date of issue of award letter. The complete tender documents to be compiled with by the contractor and same can be downloaded from CPP portal and INSA website.

6. Tender should be on the specified form (non-transferable) which can be downloaded from CPP portal and INSA website.

7. The tender documents can be downloaded from **21.02.2020 at 06:00 p.m**. The last date for submission of the duly filled up tender documents is **03.03.2020 till 5:00** p.m. The tenders shall be opened by a standing committee appointed by the competent authority on **4th March, 2020 at 3:00 p.m.** The Academy reserves the right to reject or accept any or all the tenders without assigning any reason thereof.

8. The earnest money amounting to Rs. 36,750/- (Rupees Thirty Six Thousand Seven Hundred Fifty only) in the form of Demand draft/ Bank cheque or Pay order drawn in favour of **INDIAN NATIONAL SCIENCE ACADEMY** payable at New Delhi should accompany the tender documents. The tenders received without earnest money will be treated as invalid.

9. INSA does not bind itself to accept the lowest tender amongst the tender received and reserves the right to accept the lowest tender amongst the tenders and the tenderer shall be bound to perform the same at the rates quoted.

10. Tenders submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be extended by mutual consent, if required.

11. The tenderer, in case of doubt, should obtain required particulars / clarifications which may in any way influence his tender from the Assistant Executive Director-II (Estate), INSA. The Academy will not entertain any claim for any alleged ignorance on the part of the tenderer later on.

12. Before tendering the tenderer shall physically inspect the site to fully acquaint himself with regard to accessibility of site, nature and working conditions within the building where silicon painting work is to be taken up and the movement of labour since the work has to be executed during the working hours of the Academy. No claim whatsoever on such account will be entertained by the employer in any circumstances.

13. Earnest money will be forfeited if the contractor fails to commence the work as per conditions of the contract/ letter of award.

14. Except writing rates and amounts in the tender the tenderer should not write any condition or make any change, addition, alterations, overwriting and modifications in the printed form of tender documents. The tenderers who are desirous to offer rebate/discount if any, the same should be brought out separately in the covering letter submitted along with the tender.

15. Some of the provisions of the conditions of the contract are given below, Interpretations, however, shall be as given in the General conditions of the contract.

a) DEFECTS LIABILITY PERIOD:

6 months from the date of virtual completion as certified by the Academy.

b) MINIMUM VALUE OF INTERIM CERTIFICATE FOR PAYMENT:

The minimum value of interim certificate for payment shall be Rs. 2.00 lakhs (Rupees Two Lakhs only). The minimum value of interim certificate for a lesser amount can be admitted at the discretion of the Engineer-in-charge.

c) SECURITY DEPOSIT:

The security deposit shall be 10% of the total value of work done after adjusting the Earnest money already deposited by the tenderer along with the tender submitted.

d) COMPENSATION:

In case the contractor fails to complete the work in all respects and hand over the same after the date of completion as given in the tender documents without having valid reasons for grant of extension of time by the Academy.

The contractor shall pay 1% as penalty for the balance work which remains incomplete/ unfinished after the date of completion of work.

The imposed penalty shall not exceed 10% of total tendered amount of work quoted by the contractor.

16. STORES TO BE ISSUED:

No material will be issued by the Academy, the contractor has to arrange all materials required at site for proper completion of work. The water and electricity if required for the work will be provided free of charge. The contractor can quote the rates accordingly.

17. LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE TENDER

Envelope of Technical Bid:

- Document connected to the company registration.
- Copy of pan card
- Copy of GST Registration
- Earnest Money Deposit (EMD)
- Document connected to the work experience

Envelope of Price Bid:

- Price Bid

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TERMS & CONDITIONS:

1. The tenderer shall thoroughly acquaint himself with the working conditions, nature of work, specifications and other conditions, facilities available at site. For clarification if any with regard to the tender documents etc. the Assistant Executive Director-II Estate may be contacted before quoting the rates on any working days (Monday to Friday) between 10:00 am to 5:00 pm.

2. Income tax/TDS shall be deducted from each running account bill as per Govt. Rules & Regulations. A photocopy of **PAN card** allotted by the income Tax Department should be attached with tender.

3. The contracting firm should be registered with trade tax department and have valid GSTIN number. A copy of **GSTIN registration number** should be attached with tender.

4. The firm should be registered with Employees State Insurance Corporation (ESIC) department. A copy of **ESIC registration number** should be attached with tender or in case of the firm is not registered with ESIC then they will submit the copy labour compensation policy before deployment of manpower at site.

5. The firm should registered with state/central Govt. departments such as state **PWD/CPWD/MTNL/MES/DDA/BSNL** or any other statuary body of the Government (Centre/state) with valid registration number with work costing not less than 12.25 Lakhs or two works costing Rs. 6.12 lakh each in last 3 years. A copy of company/ firm registration number should be attached with the tender.

6. The entire scope of work shall be completed within 90 days from the date of issue of letter of award of work. Time shall be considered as an essence of the contract and in case of non-completion of work within the specified period, penalty at the rate of Rs.100/- per day will be imposed by the Academy for the period the work remains incomplete. This is subject to maximum 10% of value of work awarded and same will be recovered from amount due to the contractor.

7. Loss / Damage:

   a) Any loss or damage or injury to the contractor's employees/ workmen shall be entirely at contractor's risk & cost and the INSA shall in no way be liable for the same.

   b) The INSA shall not be liable for any consequent loss or damages whatsoever to contractor during the currency of the work.

   c) In case of any loss or damage to the property of INSA or injury to the life and or its employees/ or property/ life of third party shall be compensated by the contractor if the cause of such loss or damage be on account of default, negligence or lapse of contractor and /or his employees.

8. Contractor shall follow all safety measures and it shall be his sole responsibility to meet all safety requirements.

9. Running payments: During the progress of work the minimum value of interim certificate will be Rs. 2,00,000.00 (Rupees Two Lac only).

10. The contractor shall be solely responsible for compliance of the minimum wages Act.1948, Labour laws or other including such as “Contract Labour (regulation and Abolition) Act 1970” and amended from time to time.

11. On account of inclement weather conditions or any other adverse conditions beyond the control of the contractor reasonable time extension will be considered on the request of the contractor by the Academy.

12. The tender will remain valid for 90 days from the date of opening for the purpose of acceptance of tender and award of work. The validity of tender beyond four week from the date of opening may be extended further with the mutual consent of both the parties if required.

13. Canvassing in connection with the tender is strictly prohibited and the tenderer who resorts to canvassing his tender is likely to be rejected.

14. The tenders should be in Two Bid System “Technical Bid” and “Price Bid”. The Envelopes should contain the following documents given as under:

    Envelope of Technical Bid: (Envelope - I)

    - Document connected to the company registration.
    - Copy of pan card
    - Copy of GST Registration
    - Earnest Money Deposit (EMD)
    - Document connected to the work experience

    Envelope of Price Bid: (Envelope - II)

    - Price Bid

15. Tender should be submitted in sealed envelope super-scribed with the name of work **“Painting with OBD, synthetic paint and polish work of all floors except transit accommodation at second and third floor in Jubilee Centre & Utility Block within campus of the Academy”.**

16. No material will be issued by the Academy in any condition. Contractor will have to arrange all materials. The rates will include the labour and material component including cartage. GST will be paid extra.

17. The tenders received without EMD of amounting to Rs. 36,750/- (Rupees Thirty Six Thousand Seven Hundred Fifty only) in form of Demand Draft/Banker’s cheque/ Pay order/ drawn in favour of **Indian National Science Academy** payable at New Delhi will be rejected by the Academy.

18. Water and electricity will be provided by the Academy without any charge. Rates should be quoted accordingly.

19. The EMD amounting to Rs. 36,750/- (Rupees Thirty Six Thousand Seven Hundred Fifty only) deposited by the contractors along with the tender will be refunded to the unsuccessful contractors after award of work to the successful contractor.

20. The EMD deposited by the successful contractor will be converted by the Academy as security deposit and same will be refunded along with entire security amount after six (6) months from the date of satisfactory completion of work. During this defect liability period of six (6) months contractor will have to rectify the defects at his own cost if arises and painted and made good during this period.

21. The bill will be prepared after completion of work on the basis of actual measurement taken jointly after the satisfactory completion of work in all respect.

22. The labour engaged by the contractor at work site will not be allowed to stay within office premises before and after working hours. In case work is being carried out in late hours/or weekly off days (Saturday and Sunday), the contractor will have to inform to the Academy or to the concern officer in writing.

23. The terms and conditions sheet should also enclose with technical bid of the tender form duly signed and stamped by the contractor

24. The Security deposit will be deducted @10% from each bill after adjusting the EMD deposited by the contractor with the tender and the same will be refunded after six (6) months from the date of satisfactory completion of work on the receipt of written request of contractor.

25. The quantities indicated in schedule of quantities are tentative and it is INSA's discretion to decrease or increase quantities of any item(s) of work to the extent of 10% of quantities specified in schedule.

26. In case and additional item of work outside the scope of schedule of quantities is got executed through the contractor it will be treated as an extra item for which he will be paid on the basis of rate analyzed for such items by the Academy and agreed upon by the contractor.

27. The estimated cost for the work is Rs. 12,24,775.00 (Rupees Twelve Lakhs Twenty Four Thousand Seven Hundred Seventy Five only). This estimated value is based on DSR-2018 and present cost index @ 5% and including of GST.

28. The contractor will submit the final bill for the work completed satisfactorily on the basis of joint measurements taken by the representative of Academy and the contractor.

29. The scaffolding/ladders used during the execution of above said painting work will be provided by the contractor. The rate quoted by the party may include the cost of scaffolding if required.

30. The defect liability period of the work will be **six (6) months** from date of satisfactory completion of work. During the defect liability period contractor will have to rectify all the defects at his own cost, if any defect has been noticed/ identified in the work has been carried out by the contractor.

31. The tender document may be downloaded for CPP portal and INSA website: **www.insaindia.res.in** from **21st February, 2020 at 6:00 pm** onwards.

32. The last date for submission of duly filled up tenders is **3rd March, 2020 till 05:00** pm.

33. The interested contracting firms may submit their sealed tender addressed to **The Deputy Director-II (F&A), Indian National Science Academy, Bahadur Shah Zafar Marg, New Delhi - 110 002** on or before 3rd March, 2020 till 05:00 pm.

34. The tenders shall be opened on **4th March, 2020 at 3:00 pm** at INSA in presence of parties/representatives of the firms/companies by a duly constituted committee by the competent authority of the Academy.

35. No advance payment will be given against this work.

36. Final payment will be released after satisfactorily completion work in all respect.

37. In case, the tenderer fails to take up the work within 15 days of date of issue of award letter, the Earnest Money Deposit (EMD) of Rs. 36,750/- will be forfeited.

38. In case the amount in figure and word vary, the amount quoted in words will be accepted.

39. The conditional tenders shall not be accepted and tenderers shall not be permitted to alter or modify their bids after expiry of the last date for the receipt of tenders.

40. The tenderer/ bidder should sign all the tender papers/documents attached with the tender and affix the stamp of the firm/company.

41. In case the date of opening of tenders is declared or happens to be a public holiday, the tenders will be opened on the next working day at the stipulated time.

42. In case of tenderer/bidder does not execute the work as per the terms & conditions of tender, the security deposited by the firm will be forfeited by the Academy.

43. The Academy has reserved the rights to accept or reject any or all the tenders without assigning any reason what so ever.

44. In case of any dispute or differences, the award of single arbitrator appointed by the President, INSA shall be final and binding on both the parties to the contract.

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INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi-110002

LIST OF APPROVED BRAND MATERIAL

Subject: Painting with OBD, synthetic paint and polish work of all floors except transit accommodation at second and third floor in Jubilee Centre & Utility Block within campus of the Academy.

S. N.	Name Of Material	Brand/Make
1.	OBD (Oil Bound Distemper)	Asian/Berger/Nerolac
2.	Synthetic Enamel Paint	Asian/Berger/Nerolac
3.	French Spirit Polish	Standard Brand
4.	Snowcem	Super Acrocem/Aquolac
5.	Putty-Cement Based	Birla White/J.K.White

INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi-110002

Scope of Work

The scope of work comprises of Painting with OBD, synthetic paint and polish work of all floors except transit accommodation at second and third floor in Jubilee Centre & Utility Block within campus of the Academy at INSA. All stains of paint, polish, and OBD from adjacent, installations and floor shall be removed by the contractor during the course of completion of work. The contractor should visit the site and acquaint himself with the exact nature & scope of work.

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FINANCIAL BID

INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi-110002

QUATATION SHEET

Name of work: Painting with OBD, synthetic paint and polish work of all floors except transit accommodation at second and third floor in Jubilee Centre & Utility Block within campus of the Academy.

S. N.	DESCRIPTION	UNIT	QTY.	RATES	AMOUNT
1.	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	Sqm	11973		
2.	Distempering with 1st quality acrylic distember (Ready mix) having VOC content less than 50 grams/ litre of approved brand and manufacture to give an even shade Old work (one or more coats)	Sqm	11973		
3.	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade: One or more coats on old work	Sqm	995		
4.	French sprit polishing: One or more coats on old work	Sqm	448		
5.	Finishing walls with water proofing cement paint of required shade: Old work (one or more coats applied @ 2.20 kg/10sqm) complete	Sqm	100		
6.	Painting with silicon acrylic emulsion based water thinnable sealer of approved brand and manufacture on wet or patchy portion of plastered surfaces:	Sqm	100		
	Total				
	GST (SGST+CGST) @ ------- on total cost of work				
	Total				
	Inwords:(Rupees_____ _____)				

(Signature of tenderer with seal)