



भारतीय राष्ट्रीय विज्ञान अकादमी

बहादुर शाह ज़फर मार्ग, नई दिल्ली - 110 002
www.insaindia.res.in

निविदा आमंत्रण सूचना (एनआईटी) (सीमित निविदा)

विषय: इन्सा में सामान्य कीट नियंत्रण, कृतक नियंत्रण और एंटी दीमक उपचार के लिए वार्षिक अनुबंध।

द्विबोली प्रणाली के अंतर्गत उक्त कथित कार्य के लिए पात्र, पंजीकृत, प्रख्यात, आर्थिक रूप से समृद्ध और अनुभवी कंपनियों/ फर्मों/ एजेंसियों/ सहकारी सोसाइटियों से सीमित निविदा के माध्यम से मुहरबंद निविदाएँ आमंत्रित की जाती हैं।

फर्म के पास वैध लाइसेंस होना चाहिए और पिछले पाँच (05) वर्षों में किसी भी सरकारी विभाग (केंद्रीय और राज्य), स्वायत्त संस्थानों /संगठनों, अर्ध सरकारी/ विभागों और कॉर्पोरेट क्षेत्र जैसे एमएनसी, प्रतिष्ठित होटल, अस्पताल, स्कूल / कॉलेज / विश्वविद्यालयों में कम से कम समान प्रकृति का एक कार्य 2.0 लाख रुपये की लागत का या समान प्रकृति के दो कार्य 1.0 लाख (प्रत्येक) की लागत के समान कार्य संतोषजनक पूरे किए होने चाहिए। निविदा के साथ कंपनी/ फर्म पंजीकरण संख्या और कार्यानुभव की प्रति संलग्न की जानी चाहिए।

निबंधन और शर्तों सहित निविदा दस्तावेजों को (अप्रतिदेय/ अहस्तांतरणीय) दिनांक 17.03.2021 को अपराह्न 6:00 बजे से सीपीपी पोर्टल और इन्सा वेबसाइट से डाउनलोड किया जा सकता है। विधिवत् भरे हुए निविदा दस्तावेजों को सील बंद लिफाफे में जमा करने की अंतिम तिथि 25.03.2021 को अपराह्न 5:00 बजे तक है। निविदाएँ दिनांक 26 मार्च, 2021 को पूर्वाह्न 11:00 बजे इन्सा में सक्षम प्राधिकारी द्वारा नियुक्त एक समिति द्वारा खोली जाएँगी। अकादमी बिना कोई कारण बताए किसी एक अथवा सभी निविदाओं को रद्द या स्वीकार करने का अधिकार अपने पास सुरक्षित रखती है।

उप कार्यकारी निदेशक-॥ (वित्त एवम् प्रशासन)



INDIAN NATIONAL SCIENCE ACADEMY

Bahadur Shah Zafar Marg, New Delhi-110002

www.insaindia.res.in

NOTICE INVITING TENDER (NIT) **(Limited Tender)**

Sub: Annual contract for General Pest Control, Rodent Control and Anti Termite Treatment at INSA.

Sealed tenders through limited tender enquiry are invited from eligible, registered, reputed, financially sound and experienced companies/firms/agencies/co-operative societies for the above said work under Two Bid System.

The firm should hold a valid licence and satisfactory completed at least one work of similar nature costing not less than Rs. 2.0 Lakhs or two works of similar nature costing of Rs. 1.0 Lakhs each of similar nature in last 5 years' experience in any Govt. departments (central & states), Autonomous institutions/organizations, Semi-Govt. departments and corporate sector i.e. MNCs, reputed hotels, hospitals, schools/colleges/universities. A copy of company/ firm registration number and work experience should be attached with the tender.

The tender documents (Non-returnable/ non-transferable) with terms and conditions can be downloaded from CPP portal and INSA website from 17.03.2021 at 6:00 pm onwards. The last date for submission of the duly filled up tender documents in sealed envelope is 25.03.2021 till 5:00 pm. The tenders shall be opened by a committee appointed by the competent authority on 26th March, 2021 at 11:00 am at INSA. The Academy reserves the right to reject or accept any or all the tenders without assigning any reason thereof.

Deputy Executive Director-II (F&A)

List of Prospective Bidders for Pest Control, Rodent Control and Anti Termite Treatment

1. M/s Khushbu Herbal Pest Control
795, Ground Floor, DDA Janta Flats
G.T.B. Enclave, Near Corporation Bank
Dilshad Garden,
New Delhi - 110 093
2. M/s Ace Pest Services
51-B/2, 1st Floor,
Anarkali Garden, Jagat Puri
New Delhi - 110 051
3. M/s Advance Pest Control
557, District Centre
West Angad Nagar, Street no. 16
Laxmi Nagar
New Delhi - 110 092
4. M/s Scorpio Pest Control Services
215, 11nd Floor
Aditya Commercial Complex
Nagal Raya
New Delhi - 110 046
5. M/s Modern Pest Control
901, Meghdoot Building
94, Nehru Place,
New Delhi - 110 019
6. M/s Dynamic Pest Control
1666/1, Govind Puri Exten.
Kalkaji,
New Delhi - 110 019
7. M/s Unique Pest Control Services
1/208, Sector - 6,
Dr. Ambedkar Nagar,
New Delhi - 110 062
8. M/s Indo Gulf Pest Control Pvt. Ltd.
C-71A, Ground Floor,
Opp. IDBI Bank, Malviya Nagar
New Delhi - 110 017
9. M/s Ganga Enterprises
F5 Composite house, 170,171 Parjapat Nagar
Gautam Nagar
Delhi - 110049

10. M/s Pest Control of India (P) Ltd.

7, Jantar Mantar Road,
Connaught Place,
New Delhi, 110 001

11. M/s Shri Balaji Pest Control Services

60, Daryaganj, Near Golcha Cinema,
New Delhi - 110 002

12. M/s Sine Pest Control Pvt. Ltd

F-64/2, F. Floor, Street no. 09
Parwana Road, Jagat Puri
Delhi - 110051

-----X-----



INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi-110002

No.: INSA/Estate/Pest Control/2020-21/
Dated: 17th March, 2021

Twelve (12) parties
(As per list attached)

Sub: Annual contract for General pest Control, Rodent Control and Anti Termite Treatment at INSA.

Dear Sir,

The Academy intends to invite sealed tenders in two bid systems "Technical Bid" and "Financial Bid" from reputed firms which works in the field of pest control services for annual contract of General Pest Control, Rodent Control and Anti Termite Treatment in the Academy for a period of two (2) years. The tenders should be submitted invariably by 25th March, 2021 till 5:00 pm. The Tenders must accompany the cliental list along with the proof of work contract(s).

The parties must submit the detail of experience of at least one work of similar nature not less than Rs. 2.0 Lakhs per annum under each a single contract OR two works of similar nature not less than Rs. 1.0 Lakh per annum under a single work with the Govt. departments (central & states), Autonomous institutions/organizations, Semi-Govt. departments and corporate sector i.e. MNCs, reputed hotels, hospitals, schools/colleges/universities in last five (5) years.

Interested parties may visit the Academy to well acquaint himself/themselves with the condition of the buildings and complex before submitting the tenders. The undersigned may be contacted for any query or information in the office hours on any working day.

The both bids of tender must be sealed in separate envelopes. The both small envelopes of "Technical Bid" and "Financial Bid" should be kept in a big envelope. All envelopes of tender must be super-scribed "Annual Contract for General Pest Control, Rodent Control and Anti Termite Treatment at INSA" and with all the details of address and contract information.

Thanking you

Yours truly,

(B. K. Rajput)
Assistant Executive Director-II (Estate)

Encl:

- Terms & Conditions
- Financial Bid

INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi - 110002

TERMS & CONDITIONS:

1. The contract period for providing the services of pest control will be two (2) years including guarantee period for anti-termite treatments. This contract may be extended for further period of two (2) years on the basis of same rates/amount, and terms & conditions, if the services provided by the party are satisfactory and also on the discretion of competent authority of the Academy.
2. The firm should quote the rate of each item and total amount in figures as well as in words. The quoted rates should include all taxes, cartage, if any and any other hidden charges. No other charges other than quoted rates/amount will be paid by the Academy.
3. The representative(s) of the firm should visit at site before quoting the rates to make himself/ themselves well acquainted with the site conditions.
4. In case of any enquiry regarding tender/work the AED-II (Estate) may be contacted on any working day during the office hours.
5. Payment terms:
 - (a) Payment against anti-termite treatment (one time) will be released 80% of value of anti-termite treatment and balance 20% will be released in two equal installments after satisfactory completion of guarantee period of each year.
 - (b) Payment against general pest control, rodent control services will be released on yearly basis after satisfactory completion of each year.
6. The interested contracting firms may submit their sealed tender addressed to **The Deputy Director-II (F&A), Indian National Science Academy, Bahadur Shah Zafar Marg, New Delhi - 110 002** on or before **25th March, 2021 till 05:00 pm.**
7. The firm should depute their representative to visit at Academy at least once in every month to check the effect of pest control and give the necessary treatment at required places. The maximum visits of the representative of the company may be up to three (3) in a month, it will depend upon the complaint noticed by the supervisory staff of the Estate Section or complaint received from various section of the Academy.
8. The firm/contractor will have to mandatory submitted Bid Security declaration (as per attached format) along with the tender documents.
9. The tenders submitted without Bid Security declaration will be rejected by the Academy.
10. The successful bidder has to submit security deposit @ 3% of the awarded value at the time of award of work. The security deposit will be refunded to the party after six months from the date of satisfactory completion of contract/work.

11. The tenders should be in Two Bid System "Technical Bid" and "Price Bid". The Envelopes should contain the following documents given as under:

Envelope of Technical Bid:

- Document connected to the company registration.
- Copy of pan card
- Copy of GST Registration, if applicable (GST Registration is not mandatory)
- Bid security declaration
- Document connected to the work experience

Envelope of Price Bid:

- Price Bid

12. The envelope of the tender should be super-scribed "**Tender for General Pest Control, Rodent Control and Anti Termite Treatment at INSA**".
13. The firm/contractor should attach copy of **PAN card** along with tender. The TDS as applicable will be deducted from each bill by the Academy.
14. The firm/contractor should be registered with GST department and have valid GSTIN number. A copy of **GSTIN registration number** should be attached with tender, (GST Registration is not mandatory).
15. Canvassing in connection with the tender is strictly prohibited and the tenderer who resorts to canvassing his tender is likely to be rejected.
16. The tender document may be downloaded for CPP portal and INSA website: **www.insaindia.res.in** from **17th March, 2021 at 6:00 pm** onwards.
17. The last date for submission of duly filled up tenders is **25th March, 2021 till 05:00 pm**.
18. The tenders shall be opened on **26th March, 2021 at 11:00 am** at INSA in presence of parties/representatives of the firms/companies by a duly constituted committee by the competent authority of the Academy.
19. The L-1 bidder will be decided on the basis of basic rates (before GST) quoted by the parties.
20. The tenderer/ bidder should sign all the tender papers/documents attached with the tender and affix the stamp of the firm/company.
21. The Academy reserves all the rights to accept or reject any or all the tenders without assigning any reason thereof.
22. In case of any dispute or differences, the award of single arbitrator appointed by the competent authority, INSA shall be final and binding on both the parties to the contract.

INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi-110002

Bid Security Declaration

It is hereby accepted that if I/my company or firm withdraw or modify the submitted bids during period of validity etc., I/my company or firm will be suspended for One (01) year.

(Signature of tenderer with seal)
as token of acceptance of above declaration



INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi-110002

Financial Bid

Sub: Annual contract for General pest Control, Rodent Control and Anti Termite Treatment at INSA.

S. N.	Name of pest control Service	Contract period in Years	Quoted Rates	Quoted Amount
1.	Anti-termite treatment Service for all INSA buildings and campus with guarantee period of two years.	02 Years		
2.	General pest control & Rodent Control Service for all INSA buildings and campus	02 Years		
3.	GST@% (If applicable)			
	Total			
	(In words: Rupees.....)			

Name of the company: -----

Address: -----

Phone: -----
stamp

Signature with rubber