

LIST OF CONTRACTORS

1. M/s Oak Interiors
383, Block No.- 6,
Khichri Pur,
New Delhi - 110 091
2. M/s Heights Private Limited
9/393, Subhash Road,
Gandhi Nagar
Delhi - 110 031
3. M/s R. K. Trading
N-393, Street No. - 8
Sunder Nagari,
Delhi - 110 093
4. M/s Royal Construction Co.
A-145, Dayanand Colony
Lajpat Nagar - IV
New Delhi - 110 049
5. M/s Ashika Enterprises
364, Block No. - 6,
Khichari Pur
Delhi - 110 091
6. M/s Kailson Engineers Associates
D-502/7, Street No.-1
Ashok Nagar, Shahdara
New Delhi - 110 093
7. M/s Atul Construction
A-506, New Ashok Nagar
New Delhi - 110 096
8. M/s Nitin Sharma
Guru Ram Das Nagar,
Gali No. 4, Laxmi Nagar
New Delhi - 110092
9. M/s Singh Associates
613, Ganpati Apartment
Plot No-6, Sector-9, Dwarka,
New Delhi - 110075
10. M/s Bindra & Sons
Jangpura Extension
Jangpura
New Delhi - 110014

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INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi-110002

No.: INSA/Estate/civil/2022
Dated: 12.09.2022

LIMITED TENDER

[M/s.....
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Subject: Repairing work of staff quarters within Service Centre building of the Academy.

Dear Sir,

Sealed tenders are invited by the Academy for execution of work cited above. The last date for submission of tenders is 19th September, 2022. The tenders should be submitted positively on or before 19th September, 2022 till 5:00 pm. The tenders received after due date and time will be rejected by the Academy. The tender should accompany the earnest money amounting to Rs 3,410.00 (Rupees Three Thousand Four Hundred Ten Only) in the form of Banker's cheque/ Pay Order/ Demand Draft drawn in favour of **Indian National Science Academy** payable at New Delhi.

The tenderer should accompany the detail of experience (at least one of amounting Rs. 1,00,000.00 in last five financial years) particularly in field of civil works in Central Govt./State Govt./Semi- Govt./Statutory organizations/Autonomous Bodies/PSUs along with the proof of experience.

Thanking you

Yours sincerely

(B. K. Rajput)
Assistant Executive Director-II (Estate)

Encl.:

- Terms & Conditions.
- Scope of work.
- Bill of Quantity



INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi-110002

TERMS & CONDITIONS:

1. The tenderer shall thoroughly acquaint himself/herself with the working conditions, nature of work, specifications and other conditions, facilities available at site. For clarification if any with regard to the tender documents etc., the Assistant Executive Director-II (Estate) may be contacted before quoting the rates on any working days (Monday to Friday) between 10:00 am to 5:00 pm.
2. The sealed tender will have to be submitted by the tenderer in two separate bids. One is '**Technical Bid**' and another is '**Financial Bid**'. The technical and financial bids have to submit separately, super-scribing on the envelopes "**Repairing work of staff quarters within Service Centre building of the Academy**" 'Technical Bid' and 'Financial Bid'. The financial bid will be opened when firm qualifies technically.
3. Income tax/TDS shall be deducted from each running account bill as per Govt. Rules & Regulations. A photocopy of **PAN card** allotted by the income Tax Department should be attached with tender.
4. A copy of **GSTIN registration number, if applicable** should be attached with tender.
5. The firm should be registered Employees' State Insurance Corporation (ESIC) department. A copy of **ESIC registration number** should be attached with tender.
6. The firm should registered with state/central Govt. departments such as state **PWD/CPWD/MTNL/BSNL/MES** with valid registration number with work costing not less than 2 Lakhs. A copy of **company/ firm registration number** should be attached with the tender.
7. The entire scope of work shall be completed within 20 days from the date of issue of letter of award of work. Time shall be considered as an essence of the contract and in case of non-completion of work within the specified period, penalty at the rate of Rs. 500/- per day will be imposed by the Academy for the period the work remains incomplete. This is subject to maximum 10% of value of work awarded and same will be recovered from amount due to the contractor.
8. Loss / Damage:
 - a. Any loss or damage or injury to the contractor's employees/ workmen shall be entirely at contractor's risk & cost and the INSA shall in no way be liable for the same.
 - b. The INSA shall not be liable for any consequent loss or damages whatsoever to contractor during the currency of the work.

- c. In case of any loss or damage to the property of INSA or injury to the life and or its employees/ or property/ life of third party shall be compensated by the contractor if the cause of such loss or damage be on account of default, negligence or lapse of contractor and /or his employees.
9. Contractor shall follow all safety measures and it shall be his sole responsibility to meet all safety requirements.
10. Running payments: During the progress of work the minimum value of interim certificate will be Rs. 50,000.00 (Rupees Fifty Thousand only).
11. The contractor shall be solely responsible for compliance of the minimum wages Act.1948, Labour laws or other including such as “Contract Labour (regulation and Abolition) Act 1970” and amended from time to time.
12. On account of inclement weather conditions or any other adverse conditions beyond the control of the contractor reasonable time extension will be considered on the request of the contractor by the Academy.
13. The tender will remain valid for 90 days from the date of opening for the purpose of acceptance of tender and award of work. The validity of tender may be extended further with the mutual consent of both the parties if required.
14. Canvassing in connection with the tender is strictly prohibited and the tenderer who resorts to canvassing his tender is likely to be rejected.
15. The tenders received without EMD of requisite amount will be rejected by the Academy. MSEs are exempted for the submission of EMD subject to submission of UDYAM.
16. The **EMD** deposited by the contractors along with the tender will be refunded to the unsuccessful contractors after award of work to the successful contractor.
17. The defect liability period shall be six months. During this defect liability period of six (6) months contractor will have to rectify the defects at his own cost if arises and civil works and made good during this period.
18. The EMD deposited by the successful contractor will be converted by the Academy as security deposit and same will be refunded along with entire security amount after six (6) months from the date of satisfactory completion of work.
19. The Security deposit will be deducted @3% from each bill after adjusting the EMD deposited by the contractor with the tender and the same will be refunded after six (6) months from the date of satisfactory completion of work on the receipt of written request of contractor.
20. The quantities indicated in schedule of quantities are tentative and it is INSA's discretion to decrease or increase quantities of any item(s) of work to the extent of 10% of quantities specified in schedule.
21. In case and additional item of work outside the scope of schedule of quantities is got executed through the contractor it will be treated as an extra item for which he will be paid on the basis of rate analyzed for such items by the Academy and agreed upon by the contractor.

22. The estimated cost for the work is Rs. 1,13,514.00 (Rupees One Lakh Thirteen Thousand Five Hundred Fourteen only) inclusive GST @ 18 %. This estimated value is based on DSR-2021 of CPWD and prevailing market rates.
23. The contractor will submit the final bill for the work completed satisfactorily on the basis of joint measurements taken by the representative of Academy and the contractor.
24. The tenders should be submitted in sealed envelope super-scribed with the name of work. **“Repairing work of staff quarters within Service Centre building of the Academy.”**
25. The last date for submission of duly filled up tenders is 19th September, 2022 till 05:00 pm.
26. The interested contracting firms may submit their sealed tender addressed to Assistant Executive Director-II (Estate), Indian National Science Academy, Bahadur Shah Zafar Marg, New Delhi - 110 002 on or before 19th September, 2022 till 05:00 pm.
27. The tenders shall be opened on 20th September, 2022 at 11:00 am at INSA in presence of parties/representatives of the firms/companies by a duly constituted committee by the competent authority of the Academy.
28. The conditional tenders shall not be accepted and tenderers shall not be permitted to alter or modify their bids after expiry of the last date for the receipt of tenders.
29. The tenderer/ bidder should sign all the tender papers/documents attached with the tender and affix the stamp of the firm/company.
30. In case the date of opening of tenders is declared or happens to be a public holiday, the tenders will be opened on the next working day at the stipulated time.
31. In case of tenderer/bidder does not execute the work as per the terms & conditions of tender, the security deposited by the firm will be forfeited by the Academy.
32. The Academy has reserved the rights to accept or reject any or all the tenders without assigning any reason what so ever.
33. In case of any dispute or differences, the award of single arbitrator appointed by the President, INSA shall be final and binding on both the parties to the contract.

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INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi-110002

Scope of Work

The scope of work comprises of civil repairing works of staff quarters within Service Centre building of the Academy. The contractor should visit the site and acquaint himself with the exact nature & scope of work. The make of the items should be as per DSR-2021 or equivalent make as approved by engineer-in-charge. The defect liability period of the work shall be six months after the completion of the work.



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BILL OF QUANTITY
(Quotation Sheet)

Subject: Repairing work of staff quarters within Service Centre building of the Academy.

S.No.	Description	Unit	Qty.	Rate	Amount in Rs.
A	DISMANTLING WORK :				
1	Dismantling tile work in floors, wall and roofs and wall laid in cement mortar including stacking material within 50 metres lead. For thickness of tiles 10 mm to 25 mm (Quarter number : 01,02,03,04,05,06 and G-01).	sqm	30		
2	Dismantling stone slab flooring laid in cement mortar including stacking of serviceable material and disposal of unserviceable material within 50 metres lead. (Quarter number : 04 and 05).	sqm	5		
3	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead. (Quarter no : 01 and stair area).	sqm	6		
4	Taking out doors, windows and clerestory window shutters (steel or wood) including stacking within 50 metres lead :Of area 3 sq. metres and below (Quarter number : 01,02,03,04,05,06 and G-01)	each	6		
B	REPAIR WORK				
1	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq.meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per direction of Engineer-in-Charge. (Quarter no : 01 and stair area). With cement mortar 1:4 (1cement: 4 coarse sand)	sqm	6		

2	<p>Providing and fixing Ist quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete. (Quarter number : 01,02,03,04,05,06 and G-01).</p>	sqm	30		
3	<p>Providing and fixing 18 mm thick gang saw cut, mirror polished, premoulded and prepolished, machine cut for kitchen platforms, vanity counters, window sills, facias and similar locations of required size, approved shade, colour and texture laid over 20 mm thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels. Granite stone slab all colour and texture except black, Cherry/ Ruby red. Area of slab over 0.50 sqm (Quarter number : 04 and 05).</p>	sqm	4.5		
4	<p>Providing & fixing fly proof wire gauze to windows, clerestory windows & doors with M.S. Flat 15x3 mm and nuts & bolts complete. Stainless steel (grade 304) wire gauze of 0.5 mm dia wire and 1.4 mm aperture on both sides.(Quarter number : 01,02,03,04,05, 06.and G-01).</p>	sqm	45		

C	MISCELLANEOUS ITEM :				
1	Minor cutting and re-fixing bathroom wooden doors (fibre sheet thickness 3mm and natural colour area of the doors covered 750*900mm) / chowkhat MS sheet also repairing etc. (Quarter no : 01,02,03,04,05,06 and G-01).	each	7		
				Total	
	Add GST @ 18 % on total amount (in Rs.)				
	Grand Total				
	<p>In words: Rupees (_____)</p> <p>_____)</p>				

(Signature of tenderer with seal)