



भारतीय राष्ट्रीय विज्ञान अकादमी

बहादुर शाह ज़फर मार्ग, नई दिल्ली - 110 002

www.insaindia.res.in

निविदा आमंत्रण सूचना (एनआईटी)

(सीमित निविदा)

विषय: इन्सा में विभिन्न क्षमताओं के ऑनलाइन यूपीएस (05 नग) के साथ बैटरी किराये पर उपलब्ध कराने हेतु वार्षिक संविदा।

द्विबोली प्रणाली के अंतर्गत उक्त कथित कार्य के लिए पात्र, पंजीकृत, प्रख्यात, आर्थिक रूप से समृद्ध और अनुभवी कंपनियों/ फर्मों/ एजेंसियों/ सहकारी सोसाइटियों से सीमित निविदा के माध्यम से मुहरबंद निविदाएँ आमंत्रित की जाती हैं।

फर्म को राज्य/ केंद्रीय सरकार के विभाग जैसे कि राज्य पीडब्ल्यूडी/ सीपीडब्ल्यूडी/ एमटीएनएल/ एमईएस/ डीडीए/ बीएसएनएल या राज्य/ केंद्र सरकार के किसी भी अन्य वैधानिक निकाय के साथ वैध पंजीकरण संख्या के साथ पंजीकृत होना चाहिए। बोली लगाने वाले का, 31 मार्च को समाप्त हो रहे पिछले तीन वित्तीय वर्षों के दौरान औसत वार्षिक टर्नओवर कम से कम 2.58 लाख होना चाहिए और बोली लगाने वाले को पिछले तीन वित्तीय वर्षों में और वर्तमान वित्तीय वर्ष के दौरान इसी तरह की सेवाओं को केंद्र/ राज्य सरकार/ सार्वजनिक उपक्रमों/ राष्ट्रीयकृत बैंकों/ प्रतिष्ठित संगठनों में निम्नानुसार सफलतापूर्वक निष्पादित/ पूर्ण किया हो:

- 1) तीन सदृश्य पूर्ण सेवाएँ प्रत्येक की लागत रु. 3.50 लाख के बराबर राशि से कम नहीं हो;
या
- 2) दो सदृश्य पूर्ण सेवाएँ प्रत्येक की लागत रु. 4.30 लाख के बराबर राशि से कम नहीं हो;
या
- 3) एक सदृश्य पूर्ण सेवाएँ जिनकी लागत रु. 6.90 लाख के बराबर राशि से कम नहीं हो।

कंपनी/ फर्म पंजीकरण संख्या की एक प्रति, ऑडिट बैलेंस शीट की कॉपी और पी/ एल खाता विवरण और कार्य अनुभव (आदेश की प्रतिलिपि के साथ कार्य पूर्णता/ निष्पादन प्रमाण-पत्र) को निविदा के साथ संलग्न किया जाए।

निबंधन और शर्तों सहित निविदा दस्तावेजों को (अप्रतिदेय/ अहस्तांतरणीय) दिनांक **18.12.2020 को अपराहन 2:00 बजे** से सीपीपी पोर्टल और इन्सा वेबसाइट से डाउनलोड किया जा सकता है। विधिवत् भरे हुए निविदा दस्तावेजों को जमा करने की अंतिम तिथि **28.12.2020 को अपराहन 5:00 बजे तक** है। निविदाएँ दिनांक **29 दिसम्बर, 2020 को पूर्वाहन 11:00 बजे** इन्सा में सक्षम प्राधिकारी द्वारा नियुक्त एक स्थायी समिति द्वारा खोली जाएँगी। अकादमी बिना कोई कारण बताए किसी एक अथवा सभी निविदाओं को रद्द या स्वीकार करने का अधिकार अपने पास सुरक्षित रखती है।

उप कार्यकारी निदेशक-॥ (वित्त एवम् प्रशासन)



INDIAN NATIONAL SCIENCE ACADEMY

Bahadur Shah Zafar Marg, New Delhi-110002

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NOTICE INVITING TENDER (NIT)

(Limited Tender)

Sub: Annual Contract for hiring the services of online UPS (05 Nos.) with batteries of various capacities on rental basis at INSA.

Sealed tenders through limited tender enquiry are invited from eligible, registered, reputed, financially sound and experienced companies/firms/agencies/co-operative societies for the above said work under Two Bid System.

The firm should be registered with State/Central Govt. departments such as state PWD/CPWD/MTNL/MES/DDA/BSNL or any other statutory body of State/Central Govt. with valid registration number. The party should have average Annual turnover during the last three years, ending on 31st March of the previous financial year, should be at least 2.58 Lakhs and the bidder must have successfully executed/completed similar services as per below mentioned criteria over the last three years i.e. the current financial year and the last three financial years in Central/State Government/PSUs/Nationalized Banks/Reputed Organizations

- 1) Three similar completed services each costing not less than the amount equal to 3.50 Lakhs.
or
- 2) Two similar completed services each costing not less than the amount equal to 4.30 Lakhs.
or
- 3) One similar completed service costing not less than the amount equal to 6.90 Lakhs.

A copy of company/ firm registration number, copy of audited balance sheet & P/L account statement and work experience (copy of order along with completion/ execution certificate) should be attached with the tender.

The tender documents (Non-returnable/ non-transferable) with terms and conditions can be downloaded from CPP portal and INSA website from **18.12.2020 at 2:00 pm** onwards. The last date for submission of the duly filled up tender is **28.12.2020 till 5:00 pm**. The tenders shall be opened by a committee appointed by the competent authority on **29th December, 2020 at 11:00 am** at INSA. The Academy reserves the right to reject or accept any or all the tenders without assigning any reason thereof.

Deputy Executive Director-II (F&A)

LIST OF PROSPECTIVE BIDDERS

1. M/s Rupaly Techno Services (P) Ltd.
40 Darya Ganj
New Delhi - 110 002
Mob. : 9811172427, 9311172427
Tel. : 011-23261122
Email: rupalyelectronics@gmail.com

2. M/s Wave Silicon System
106 Ground Floor
36, Veer Savarkar Block,
Main Vikas Marg, Shakarpur
New Delhi-110 092
Mob.: 098111 68123
Tel.: 011-22057252
Email :

3. M/s Integrated Batteries (I) Pvt. Ltd.
C-10, Guru Nanak Pura
Radhu Palace Road
Laxmi Nagar
Delhi-110 092
Mob.: 080 4807 9310
Tel.:
Email

4. M/s M S Power System
Flat No. 8, 3rd floor, Shankar Market
Connaught Place
New Delhi-110 001
Mob.: 9911156784, 8010811711
Tel./Fax : 011-23413079
Email : info@mssystem.com ; rktomar2003@gmail.com

5. M/s Vishal Enterprises
104, 1st Floor
64/4, Madras House
Darya Ganj
New Delhi-110 002
Mob.:
Tel./Fax : 011-23285944
Email :

6. M/s A B Power System
2nd floor, Kh. No. 5/11,12,19,20
House No. 284, Gali No. 6, Block A
Tomar Colony, Burari
North Delhi-110 084
Mob. : 7042965623, 9958540482
Tele :
Email : abpowersystem07@gmail.com ; anshutomar4444@gmail.com



INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi-110002

Ref. No.: INSA/Estate/UPS/2020-21/
18th December, 2020

LIMITED TENDER

[M/s.....
.....
.....]

Subject: Annual Contract for hiring of the services of online UPS (05 nos.) with batteries of various capacities on rental basis at INSA

Dear Sir,

The sealed tender through limited tender enquiry is invited by the Academy for above cited work. The last date for submission of tender is 28th December, 2020. The tenders should be submitted positively on or before 28th December, 2020 till 5:00 pm in Two Bid System "Technical Bid" and "Financial Bid". The tender(s) received after due date and time will not be accepted by the Academy.

The tender should accompany with the Bid Security Declaration (in attached prescribed format) duly signed and stamped. The firm should be registered with State/Central Govt. departments such as state PWD/CPWD/MTNL/MES/DDA/BSNL or any other statutory body of State/Central Govt. with valid registration number. The bidder should have average Annual turnover during the last three years, ending on 31st March of the previous financial year, should be at least 2.58 Lakhs and the bidder must have successfully executed/completed similar services as per below mentioned criteria over the last three years i.e. the current financial year and the last three financial years in Central/State Government/PSUs/Nationalized Banks/Reputed Organizations.

- 1) Three similar completed services each costing not less than the amount equal to 3.50 Lakhs.
OR
- 2) Two similar completed services each costing not less than the amount equal to 4.30 Lakhs.
OR
- 3) One similar completed service costing not less than the amount equal to 6.90 Lakhs.

A copy of company/ firm registration number, copy of audited balance sheet & P/L account statement and work experience (Copy of order along with completion/execution certificate) should be attached with the tender. The tenders shall be opened by a committee appointed by the competent authority on 29th December, 2020 at 11:00 am at INSA

Thanking you,

Yours sincerely,

(B. K. Rajput)
Assistant Executive Director-II (Estate)

Encl.:

- Financial bid (BOQ)
- List of approved brand of UPS
- Terms & Conditions
- Scope of work

INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi-110002

LIST OF APPROVED BRAND OF UPS AND BATTERIES

Subject: Annual Contract for hiring of the services of online UPS (05 nos.) with batteries of various capacities on rental basis at INSA.

S. N.	Brand/Make
A	UPSs
1.	APC
2.	Emerson
3.	Relcon
4.	MGE
5.	Eaton
B	Batteries
1.	SMF batteries of any reputed brand

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TERMS & CONDITIONS:

1. The tenderer shall thoroughly acquaint himself with the working conditions, nature of work, specifications and other conditions, facilities available at site. For clarification if any with regard to the tender documents etc. the Assistant Executive Director-II (Estate) may be contacted before quoting the rates on any working days (Monday to Friday) between 10:00 am to 5:00 pm.
2. Income tax/TDS shall be deducted from each running account bill as per Govt. Rules & Regulations. A photocopy of **PAN card** allotted by the income Tax Department should be attached with tender.
3. The contracting firm should be registered with trade tax department and have valid GSTIN number. A copy of **GSTIN registration number** should be attached with tender.
4. The firm should be registered with state/central Govt. departments such as state **PWD/CPWD/MTNL/MES/DDA/BSNL** or any other statutory body of the Government (Centre/state) with valid registration number with requisite work experience. A copy of company/ firm registration number along with award letter and completion/ execution certificate should be attached with the tender.
5. The firm should have average Annual financial turnover during the last three years, ending on 31st March of the previous financial year, should be at least 2.58 Lakhs. A copy of **audited balance sheet & P/L account statement** should be attached with tender.
6. The bidder shall have to submit **Power of Attorney** signed by all directors/partners/proprietor.
7. Initially, the contract period shall be of Twelve (12) months. This can be extended up to Four years (2 years + 2 years). That will be based on the satisfactory services provided during the previous year contract and mutual consent of both the parties on same rates, terms & conditions.
8. Penalty: If any breakdown occurred for more than 24 hours, the contractor will be charged Rs. 500/- per day for 5 KVA UPS, Rs. 750/- per day for 15 KVA UPS and Rs. 1000/- per day for 30 KVA UPS.
9. Loss / Damage:
 - a) Any loss or damage or injury to the contractor's employees/ workmen shall be entirely at contractor's risk & cost and the INSA shall in no way be liable for the same.
 - b) The INSA shall not be liable for any consequent loss or damages whatsoever to contractor during the currency of the work.
 - c) In case of any loss or damage to the property of INSA or injury to the life and or its employees/ or property/ life of third party shall be compensated by the contractor if the cause of such loss or damage be on account of default, negligence or lapse of contractor and /or his employees.

10. Contractor shall follow all safety measures and it shall be his sole responsibility to meet all safety requirements.
11. The tender will remain valid for 90 days from the date of opening for the purpose of acceptance of tender and award of contract. The validity of tender beyond four week from the date of opening may be extended further with the mutual consent of both the parties if required.
12. Canvassing in connection with the tender is strictly prohibited and the tenderer who resorts to canvassing his tender is likely to be rejected.
13. The tenders should be in Two Bid System "Technical Bid" and "Financial Bid". The envelopes should contain the following documents given as under:

Envelope of Technical Bid:

- Complete Tender duly signed and stamped, as token of acceptance of T&C.
- All the forms (attached with the tender) duly filled, signed and stamped.
- Document connected to the company registration : Duly signed and stamped
- Copy of pan card : Duly signed and stamped
- Copy of GST Registration : Duly signed and stamped
- Bid Security Declaration : Duly signed and stamped
- Document related to the work experience: signed copies of letter of award along with execution/completion certificate.
- Document related to turnover: signed copy of audited balance sheet and P/L account of preceding last three years ended on 31st March 2020.
- Power of attorney : Signed by all the partners/directors/proprietor

Envelope of Financial Bid:

- Financial Bid

14. Tender should be submitted in sealed envelopes super-scribed with the name of work "**Annual Contract for hiring of the services of online UPS (05 nos.) with batteries of various capacities on rental basis at INSA**". The tenderer should also mention the complete address, contact number and email id so that the department can contact, if required.
15. No material will be issued by the Academy in any condition. The contractor will have to arrange all materials.
16. The tenders received without **Bid Security Declaration** will be rejected by the Academy. (Refer Ministry of Finance, Department of Expenditure, Procurement Policy Division O.M. No.: F.9/4/2020-PPD dated 12th November 2020)
17. The terms and conditions sheet should also enclose with the tender form duly signed and stamped by the contractor
18. The successful bidder will have to submit security deposit @ 10% of total annual value of the contract at the time of issue of award letter.
19. The party will provide additional UPS of specifications as mentioned in the tender document, if demanded by the Academy in addition to the quantity & capacity of the UPS.
20. The quantity of UPS mentioned in tender document may increase or decrease at any time during the currency of contract. It will depend upon the site condition & requirement(s).

21. The estimated cost for the work is Rs. 8,56,680/- (Rupees Eight Lakhs Fifty Six Thousand Six Hundred Eighty only) including GST@ 18 %. This estimated value is based on the prevailing market rates.
22. The contractor will submit the original monthly bills (Tax Invoices) having GSTIN number of party as well as INSA after satisfactorily completion of the services of the complete month. **(INSA GSTIN No.- 07AAATI3571L1ZG)**
23. The tender document may be downloaded from **CPP portal** and INSA website: **www.insaindia.res.in** from **18th December, 2020 at 02:00 pm** onwards.
24. The last date for submission of duly filled up tenders is **28th December, 2020 till 05:00 pm**.
25. The interested parties/ firms may submit their sealed tender addressed to **The Deputy Executive Director-II (F&A), Indian National Science Academy, Bahadur Shah Zafar Marg, New Delhi - 110 002** on or before **28th December, 2020 till 05:00 pm**.
26. The tenders shall be opened on **29th December, 2020 at 11:00 am** at INSA in presence of parties/representatives of the firms/companies by a duly constituted committee by the competent authority of the Academy.
27. No advance payment will be given against this work.
28. In case, the tenderer fails to take up the work within 15 days of date of issue of award letter, the Security Deposit (SD) will be forfeited. In case of tenderer/bidder does not execute the work as per the terms & conditions of tender, the security deposited by the firm will be forfeited by the Academy.
29. In case the amount in figure and word vary, the amount quoted in words will be accepted.
30. The conditional tenders shall not be accepted and tenderers shall not be permitted to alter or modify their bids after expiry of the last date for the receipt of tenders.
31. The tenderer/ bidder should sign all the tender papers/documents attached with the tender and affix the stamp of the firm/company.
32. In case the date of opening of tenders is declared or happens to be a public holiday, the tenders will be opened on the next working day at the stipulated time.
33. Contract can be terminated by giving Two (02) months' notice on either side in writing.
34. The Academy has reserved the rights to accept or reject any or all the tenders without assigning any reason what so ever.
35. In case of any dispute or differences, the award of single arbitrator appointed by the President, INSA shall be final and binding on both the parties to the contract and Court at Delhi/ New Delhi shall only have the jurisdiction over the same.

INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi-110002

Scope of Work

The scope of work comprises of installation, testing and commissioning of online UPS with batteries in the premises of Academy. All the instruments, wires and cables used in installation and connection with loads shall be provided by the party.

<u>Specification of the UPS and Batteries</u>	
UPS Capacity	: i) 5 KVA - 01 No. ii) 15 KVA - 03 Nos. iii) 30 KVA - 01 No.
Type of UPS	: Online
Power Backup Time	: 30 Minutes
Make/ Brand	: As mentioned in separate sheet.
Technology	: Presently available in the market.
Rental Period	: Initially, Twelve (12) months. Extendable up to Four years (2 years + 2 years)
Location of installation	: Various locations in the premises of the Academy
Date of installation	: 1 st week of the January, 2021

Whatever capacity of UPS required by the Academy (as per their need) will be supplied by the successful bidder on the basis of specifications mentioned above. The supplied UPS should be serviceable on round the clock basis (24 hours x 365 days basis). A service engineer will visit to INSA once in a month or as required by time to time to check all the parameters for its smooth functioning for the supplied UPS. A service report will also be submitted by the contractor to INSA.

The successful bidder will also check the batteries for their peak performance during their visit and replace them free of cost, if needed.

In case of any break down, UPS will be attended by the supplying Agency's Engineer within four hours of reporting the same by INSA and complaint should be attended by the contractor on the same day. In any case, if complaint prolongs, a standby UPS will be provided by the agency free of cost to INSA.

The contractor will replace any or all batteries which will be damaged or defective, free of cost in case of any failure of batteries. In case of break-down spare parts whichever is required, will be supplied by the contractor free of cost.

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Bid Security Declaration

It is hereby accepted that if I/my company or firm withdraw or modify the submitted bids during period of validity etc., I/my company or firm will be suspended for One (01) year.

(Signature of tenderer with seal)
as token of acceptance of above declaration

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FORM-I

CONTRACTOR'S IDENTIFICATION DATA

Affix duly attested
P.P. size photograph
of the tenderer.

1. Name:

2. Firm Type:

3. Registration Data:
Date of registration and name (s) of
Govt. agencies from where registered
(Copy of registration from statutory body
attested or self attested may be enclosed)

4. Specialized work area:

5. Registered office address:

6. Telephone Nos. :
Mobile Nos.:
Email ID:

7. List of names of Partners/directors of your firm:

8. Delhi Office Address:

Note:

1. Please attach separate sheets, if required.
2. If the firm is partnership firm given name and address of both the partners. If it is Pvt. Ltd. Company - give the names and addresses of authorized signatory (s) and directors to act on behalf of your company.

(Signature of tenderer with seal)

FORM-II

CONTRACTOR'S FINANCIAL DATA

FOR THE YEAR 2019-2020:

a) Total annual turnover-----

FOR THE YEAR 2018-2019:

a) Total annual turnover-----

FOR THE YEAR 2017-2018:

a) Total annual turnover-----

AVERAGE TURNOVER : _____

BANK DETAILS :

1. Name:-----
2. Branch address:-----
3. Account No. & IFSC Code:

(Signature of tenderer with seal)

FORM-III

CONTRACTOR'S PREVIOUS EXPERIENCE DATA

EXPERIENCE: 2019-2020

- a) Name of the contract-I -----
- b) Client's name-----
- c) Client's address and telephone number-----

- d) Start date-----
- e) Nature of job-----
- f) Completion date-----
- g) Total value of work-----
- h) Supporting documents-----
- i) Number of Person/Manpower Deployed-----

- a) Name of the contract-II -----
- b) Client's name-----
- c) Client's address and telephone number-----

- d) Start date-----
- e) Nature of job-----
- f) Completion date-----
- g) Total value of work-----
- h) Supporting documents-----
- i) Number of Person/Manpower Deployed-----

(Signature of tenderer with seal)

EXPERIENCE : 2018-2019

- a) Name of the contract-I -----
- b) Client's name-----
- c) Client's address and telephone number-----

- d) Start date-----
- e) Nature of job-----
- f) Completion date-----
- g) Total value of work-----
- h) Supporting documents-----
- i) Number of Person/Manpower Deployed-----

- a) Name of the contract-II -----
- b) Client's name-----
- b) Client's address and telephone number-----

- c) Start date-----
- d) Nature of job-----
- e) Completion date-----
- f) Total value of work-----
- g) Supporting documents-----
- h) Number of Person/Manpower Deployed-----

(Signature of tenderer with seal)

EXPERIENCE: 2017-2018

j) Name of the contract-I -----

k) Client's name-----

l) Client's address and telephone number-----

m) Start date-----

n) Nature of job-----

o) Completion date-----

p) Total value of work-----

q) Supporting documents-----

r) Number of Person/Manpower Deployed-----

a) Name of the contract-II -----

b) Client's name-----

i) Client's address and telephone number-----

j) Start date-----

k) Nature of job-----

l) Completion date-----

m) Total value of work-----

n) Supporting documents-----

o) Number of Person/Manpower Deployed-----

(Signature of tenderer with seal)

FORM-IV

CONTRACTOR'S CURRENT EXPERIENCE DATA

EXPERIENCE: 2020-2021

- a) Name of the contract-I -----
- b) Client's name-----
- c) Client's address and telephone number-----

- d) Start date-----
- e) Nature of job-----
- g) Completion date-----
- g) Total value of work-----
- h) Supporting documents-----
- i) Number of Person/Manpower Deployed-----

- a) Name of the contract-II -----
- b) Client's name-----
- c) Client's address and telephone number-----

- d) Start date-----
- e) Nature of job-----
- f) Completion date-----
- g) Total value of work-----
- h) Supporting documents-----
- i) Number of Person/Manpower Deployed-----

(Signature of tenderer with seal)



INDIAN NATIONAL SCIENCE ACADEMY
Bahadur Shah Zafar Marg, New Delhi-110002

Name of contract: Annual Contract for hiring of the services of online UPS (05 nos.) with batteries of various capacities on rental basis at INSA

S. N.	DESCRIPTION	UNIT	QTY.	UNIT RATE IN Rs.	AMOUNT IN Rs.
1	2	3	4	5	6 = 4 x5
1.	Monthly charges for the services for hiring of online UPS of 5 KVA along with batteries with minimum 30 minutes backup time.	Nos.	1		
2.	Monthly charges for the services for hiring of online UPS of 15 KVA along with batteries with minimum 30 minutes backup time.	Nos.	3		
3.	Monthly charges for the services for hiring of online UPS of 30 KVA along with batteries with batteries with minimum 30 minutes backup time.	Nos.	1		
	Total				
	GST @-----% on total cost of work				
	Total (Including GST)				
(In words: Rupees _____)					

(Signature of tenderer with seal)